

SPECIAL DISPLAY APPLICATION - GUIDELINES AND FORM

Guidelines

1. At least one month's notice should be given to the Cadogan Estates Building Surveying Department for consideration of any proposed displays for the Chelsea in Bloom event.
2. A clear scale drawing or an overlaid photograph of the proposed display is required showing all dimensions and materials to be used, in addition to details of the proposed method of safely stabilising the display including details of fixing types, positions and quantities. Consideration should be given to the possible effect of the installation upon neighbouring properties
3. No drilling or fixings can be made to the fabric of the building without prior agreement of the Estate.
4. No electrical or water supplies should be installed or extended to the display without prior agreement.
5. The tenant must ensure that the installation adheres to all Health and Safety Regulations. It is the responsibility of the tenant to submit health and safety documentation (e.g. method statements & risk assessments) prior to installation and specifically including details of working at height, electrical works and use of tools. All operatives must sign in and wear a Cadogan Estates Contractors Pass when working outside of your stores' demise.
6. Approval will be granted on the following basis:
 - The display is a temporary installation and a removal date is agreed.
 - Any damage to the building fabric will be made good by the tenant to the satisfaction of the Estate.
 - The display is solely the tenant's responsibility and the Estate is indemnified against any loss, damage or claim which may arise from its installation. Tenants must seek advice from their own insurers.
 - The Estate reserves the right to withdraw approval at any time and to enforce immediate removal together with any remedial works.
7. Statutory consents should be obtained where appropriate.



CADOGAN

SPECIAL DISPLAY APPLICATION FORM

Applicant:

Signed by Lessee

Date

Approved on behalf of Cadogan Estates Limited:

Signed

Date

Duration of approval:

From To

Applications should be addressed to:

Building Surveying Department
Cadogan Office
18 Cadogan Gardens
London SW3 2RP



CADOGAN

18 Cadogan Gardens, London SW3 2RP
T. 020 7730 4567
www.cadogan.co.uk